

APPLICATION FOR SOCIOLOGY UNDERGRADUATE TEACHING ASSISTANTSHIPS

Each fall and spring, the Department of Sociology selects a pool of undergraduates from among highly qualified applicants for paid undergraduate teaching assistantships (UGTA) for sociology courses.

We accept UGTA application on a rolling basis for graders or section leaders. ***Job offers are typically finalized a few days prior to the start of each semester. Please watch your UMN email over semester break.***

Applicants must have a grade point average of at least 3.5, and should have completed most of the requirements for the major in Sociology. Undergraduates may only TA for courses they have earned a grade of 'A'. To apply, submit the following to the Coordinator of Undergrad Advising, 909 Social Sciences Building.

- This form, completed and signed.
- A one-page application letter in which you tell us about your background. Include information that will help us assess your qualifications for serving as an Undergraduate Teaching Assistant. Include relevant experience, such as job(s), internship experiences(s), interests, etc.
- A resume.
- A current unofficial transcript or Academic Progress Audit System (APAS) report; including courses for which you are currently registered.
- If you transferred from another institution, include an APAS report

You may receive a brief phone call to follow up on your application.

Last Name:	First Name:
Local Address:	
Phone Number(s):	UMN Email:
What is the best way to reach you during semester break? We will only use UMN email addresses to email about this position. <input type="checkbox"/> Phone: _____ <input type="checkbox"/> UMN Email	
Major(s):	Option: (BA, LCD, BS)
Do you qualify for work-study at the University of Minnesota?	

The Department of Sociology at the University of Minnesota is an Equal Opportunity Employer.

Job Description

Our UGTAs are expected to complete all the readings, attend all the lectures, hold 1.5 to 3 hours of office hours each week (depending on the offer), and assist with the grading. We provide shared office space for your office hours and desk copies of the readings. Our UGTAs work 10-20 hours per week and are paid at the standard undergraduate TA rate. TA-ships are sufficiently demanding that we strongly encourage UGTAs not to hold other employment while they are in these positions and balancing their course load. All UGTAs must be registered for at least 6 credits to be employed by the University.

Your signature, acknowledging that you understand and agree to the terms of the job (if hired), as described above.

Name

Date

PREFERENCES

<p>UGTA Grader:</p> <p><input type="checkbox"/> Yes, I am interested in being a grader.</p> <p><input type="checkbox"/> No</p>	<p>List the courses you would be interested in grading for:</p>
<p>UGTA Section Leader:</p> <p><i>In addition to the job description above, section leaders are responsible for leading discussion sections.</i></p> <p><input type="checkbox"/> Yes, I am interested in being a section leader.</p> <p><input type="checkbox"/> No</p>	<p>Interested in being UGTA Section Leader for 1001: Introduction to Sociology?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Interested in being UGTA Section Leader for 3801: Social Research Methods?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p> <p>Interested in being UGTA Section Leader for 3811: Basic Social Statistics?</p> <p><input type="checkbox"/> Yes</p> <p><input type="checkbox"/> No</p>

PLEASE LIST YOUR COMPLETED SOCIOLOGY COURSES, including the instructor

Course # and Title	Grade Earned	Instructor

If you are selected to work in the Sociology Department as an UGTA, we will need to know your course schedule so that we may assign you to a UGTA position that is compatible with your class schedule.

CLASS SCHEDULE FOR NEXT SEMESTER

Department	Course # and Title	Day Course Meets	Time Course Meets